

BOARD OF DIRECTORS MEETING

OPEN SESSION

Thursday, October 27, 2022

5:30 pm – La Verendrye General Hospital / Webex

A G E N D A

Item	Description	Page
1.	Call to Order – 5:30 pm – Indigenous Acknowledgment & Reading of the Mission Statement 1.1 Quorum 1.2 Conflict of Interest and Duty	
2.	Consent Agenda 2.1 Board Minutes – September 29, 2022 * Pg 4 2.2 Board Chair & Senior Leadership General Report – J. Ogden, H. Gauthier, J. Loveday, C. Larson, Dr. K. Eltawil* Pg 7 2.3 Governance Committee Report – J. Begg 2.4 Audit & Resources Committee Report – B. Norton * Pg 9 2.5 Quality Safety Risk Committee Report – D. Clifford 2.6 Riverside Foundation for Health Care Annual Report * Pg 12 2.7 Auxiliary Reports * Pg 22	
3.	Motion to Approve the Agenda	
4.	Patient / Resident Safety Moment	
5.	Business Arising - None	
6.	New Business - None	
7.	Opportunity for Public Participation	
8.	Move to In-Camera	
9.	Other Motions/Business	
10.	Date and Location of Next Meeting: November 24, 2022	
11.	Termination	

* denotes attached in board package / **denotes circulated under separate cover / *** denotes previously distributed



**BOARD OF DIRECTORS MEETING
ANTICIPATED MOTIONS – OPEN SESSION**

Thursday, October 27, 2022

3.	Motion to Approve the Agenda	THAT the RHC Board of Directors approve the Agenda as circulated/amended
8.	Move to In-Camera	THAT the RHC Board of Directors move to in camera session at (time)
9.	Other Motions/Business	
11.	Termination	THAT the RHC Board of Directors meeting be terminated at (time)

Indigenous Acknowledgment:

Riverside acknowledges that the place we are meeting today is on the traditional lands of the Anishinaabeg people, within the lands of Treaty 3 Territory, as well as the home to many Métis.

Our Mission
Improving the health of every person we serve,
responding to the needs of our communities.

MISSION

VISION *Our Vision*
Innovative, high quality health care - inspired
and delivered by our team and partners.

Our Values **VALUES**
Integrity • Respect • Excellence • Growth

STRATEGIC PILLARS

Quality • Organizational Health • Partnerships • Advocacy

RIVERSIDE HEALTH CARE

**RIVERSIDE HEALTH CARE FACILITIES INC.
MINUTES
OPEN SESSION**

Date of Meeting: September 29, 2022

Time of Meeting: 5:30 pm

Location of Meeting: Webex / LVGH Board Room

PRESENT:	H. Gauthier	B. Norton*	J. Begg	C. Steiner*
	J. Ogden	S. Weir*	K. Lampi*	D. Clifford
	Dr. K. Eltawil	M. Kitzul	Dr. V. Patel*	*via Webex

STAFF: J. Loveday, B.Booth, C. Larson, J. Forbes

GUESTS: S. Leblanc

REGRETS: B. Calder

1. CALL TO ORDER:

J. Ogden called the meeting to order at 5:35 pm. B.Booth recorded the minutes of this meeting. J. Begg read the Indigenous Acknowledgment and D. Clifford read the Mission Statement. Joanne welcomed everyone and reminded all of the virtual meeting etiquette.

1.1 Quorum

Joanne shared there were 1 regret. Quorum was present.

1.2 Conflict of Interest

No conflict of interest or duty was declared.

2. CONSENT AGENDA

The Chair asked if there were any items to be removed from the consent agenda to be discussed individually. The following was removed:

- 2.2 Board Chair & Senior Leadership General Report

3. MOTION TO APPROVE THE AGENDA:

ADD: 6.2 Board Chair & Senior Leadership General Report
6.3 Recruitment Coordinator Position

It was,

MOVED BY: D. Clifford

SECONDED BY: M. Kitzul

THAT the Board approves the Agenda as amended.

CARRIED.

4. Patient / Resident Safety Moment

Julie shared a Rainycrest Long Term Care resident story regarding Gary Strickland, Resident Council Chair, Tuck Shop Operator, Rainycrest Auxiliary member, Resident of Rainycrest and most importantly the voice and advocate for all residents of Rainycrest Long Term Care Home. Julie provided an overview of Mr. Stricklands experiences sharing he takes pride in advocating for other residents wants, wishes and rights. Gary currently runs the Rainycrest Tuck Shop and loves seeing all the residents, families and visitors that come into the home. Mr. Strickland's work experience was shared noting he has experience in retail and as a Social Worker advocating for children and ensuring a safe and healthy home for them.

He has cared for over 200 foster children in his life, and it has become his life goal to advocate for people of a minority or for those whose voices weren't being heard. When he moved to Rainycrest Long Term Care Home, his life story took on a new beginning in advocating for seniors and residents. Mr. Strickland noted as an auxiliary member, he gets to share input on what residents need and want and gets to help make decisions on what needs and should be purchased in the home. Julie noted Mr. Strickland shared challenges with the COVID-19 pandemic and this limiting his ability and others to stay socially connected however he shared he continues to advocate for the residents and help them through the restrictions of the pandemic. Julie shared as a result of Gary's advocacy, he was awarded the Ontario Association of Resident's Council (OARC) award certificate of appreciation for all his hard work and dedication to Rainycrest. She commended Gary for this great achievement. Julie noted Mr. Strickland has also received numerous awards and recognition for his dedication and advocacy for child welfare. Mr. Strickland stated "As a result of my life experience and work with children and people of minority, I have seen firsthand how seniors need to be supported and advocated for. For this reason, I will dedicate the rest of my life to helping people in need."

Discussion took place and it was noted this would be a nice story to share publicly. Joanne thanked Julie for sharing this story.

5. BUSINESS ARISING:

There was no business arising.

6. NEW BUSINESS:

6.1 Board Member Consolidated Confidentiality, Accountability & Roles & Responsibilities Statement

Joanne recalled this is done annually and provided a reminder to all members to review and sign off on the statement and submit to Brooke.

6.2 Board Chair & Senior Leadership General Report

Discussion took place around Bill 7 and whether we have been impacted as of yet. Julie confirmed we have not been impacted just yet. Henry confirmed the 150 km radius could be extended further in extreme circumstances however, this would be rare.

6.3 Recruitment Coordinator Position

Dr. Patel questioned the difference between the Recruitment Coordinator position and the Physician Recruiter. Jordan noted the Recruitment Coordinator position is a current position being replaced and does not deal with physician recruitment; this is not part of the coordinator role. Jordan discussed the scope of the Recruitment Coordinator position. Discussion took place regarding family members that accompany newly hired staff to the community. Jordan confirmed there are several other positions in HR that work on staff recruitment as well. He confirmed the Recruitment Coordinator position is an entry level position and more senior positions would address higher up questions.

7. OPPORTUNITY FOR PUBLIC PARTICIPATION

There was no public participation.

8. MOVE TO IN-CAMERA:

It was,

MOVED BY: S. Weir

SECONDED BY: K. Lampi

THAT the Board go in-camera at 5:47 pm.

CARRIED.

9. OTHER MOTIONS/BUSINESS:

There was no other motions/business.

10. DATE AND LOCATION OF NEXT MEETING:

October 27, 2022

11. TERMINATION:

It was,

MOVED BY: D. Clifford

THAT the meeting be terminated at 8:21 pm.

CARRIED.

Chair

Secretary/Treasurer



Board Chair, Chief of Staff & Senior Leadership Report – October 2022 Open Session

Strategic Pillars & Directions

Quality

- **Monthly OR Meetings**
Starting this month, the senior team is meeting monthly with representatives from General Surgery; Chief of Staff, physicians' group (Dr. Keffer) and anesthesia (Dr. Trottier). The main goal is to discuss surgical service planning and ensure proactive steps are taken to manage any potential challenges arising from service changes.
- **Rainy River Ultrasound Request**
The Foundation and Board Chair for Riverside Health Care have both received communications supporting a new ultrasound in Rainy River. On October 18, 2022, a resolution was also received from the Town of Rainy River, which has been shared separately, supporting the purchase of an ultrasound in Rainy River. Unfortunately, no request for this equipment has been made through our capital process for this year; rather there is a request to add this equipment in 2028. Our team is reviewing this capital item; however, the benefits of enhanced equipment needs to be balanced against the cost and staffing sustainability issues as well as a service volume analysis. A portable Ultrasound has been used in Rainy River to date; however, there are obstetrical service benefits related to adding a more robust and permanent ultrasound unit. This engagement has been directed at the Riverside and Foundation Board of Directors with no engagement of our management team and capital process. A copy of our capital process will be shared with all leadership and physicians to ensure greater compliance going forward.
- **Ontario College of Pharmacists**
Ontario College of Pharmacists (OCP) visited Emo and Rainy River Health Centres on October 4, 2022, followed by LaVerendrye General Hospital on October 5, 2022.

Organizational Health

- **KPMG Risk Assessment Workshop**
KPMG (Toronto) has been working with the Emergency Preparedness Team to assess Riverside's emergency management program and to address any gaps in our preparedness. After receiving our emergency planning documents and protocols, KPMG performed a thorough review of our procedures. In early October, they also conducted a Risk Assessment Workshop to determine and review each type of risk we face and the likelihood that each could occur. Next steps for the project include further engagement of key contacts and performing a Business Impact Analysis to determine the extent of how different types of emergencies could affect Riverside's operations.
- **Board Orientation**
New Board Member orientation was held on October 7, 2022, from 8:00 am to 1:00 pm. In addition to New Board Members, Senior Leadership and the Chief of Staff, representatives from clinical, long-term care, community, and quality, safety & risk areas provided presentations. Thank you to all, for the valuable engagements that occurred during this session.
- **Promotional Video**
Maverick Judson is working with our communications lead to develop a promotional video that demonstrates the range of services we provide and the breadth of communities we serve through a brief video montage. We are hopeful this video will help reduce the confusion across the district in terms of what and who Riverside is.
- **College of Nurses of Ontario (CNO)**
Rainycrest is participating in the Supervised Practice Experience Partnership (SPEP) program. This is a partnership between the College of Nurses of Ontario (CNO), Ontario Health (OH), the Ministry of Long-Term Care (MOLTC), and approved long-term care homes (LTCHs). SPEP provides eligible Internationally Educated Nurses (IENs) with the opportunity to meet their evidence of practice and language proficiency requirements to qualify for registration to practice as a nursing professional in Ontario. The key outcome of this program is to provide IENs an opportunity to demonstrate 'evidence of practice' in Ontario and language proficiency, which is necessary to meet requirements for registration as a nurse in Ontario with the CNO. Rainycrest currently has our 2nd learner currently participating in the Supervised practice program to become a RN. This individual will reach the targeted supervised practice by end of the week.

Partnerships

- **Physician Recruitment**
The Physician Recruitment Committee Chair will provide regular reports to the Medical Advisory Committee regarding updates in physician recruitment. This was requested by the physicians in Fort Frances as this is considered an ongoing priority. Both physicians and administration agreed that increased effort is required to enhance both recruitment and retention efforts.

- **Provincial Benefits Program**

The Ontario Hospital Association (OHA) and HIROC Management Limited (HML) Provincial Benefits Program requested that all hospitals confirm commitment to an impending carrier procurement process. To date, there has been strong interest from hospitals – with a total of 68 organizations, representing 114,470 insured, who have expressed their commitment. As a result of both internal and regional discussions, we have elected to withhold our commitment until a regional meeting is coordinated with the OHA and HIROC to discuss the Provincial Benefits Program with both Chief Financial and Chief Human Resource Officers in attendance along with the Chief Executive Officers. This position has been taken due to a lack of detailed information and the absence of a comprehensive Q&A document that satisfies concerns raised.

- **CT Scanner**

On Monday, October 3, 2022, the new Canon Aquilion Prime CT scanner at La Verendrye General Hospital began processing CT scans for our patients. The CT assists physicians in assessing, diagnosing, and confirming suspected conditions by capturing images of bones and soft tissues in the body. Our old unit, now 14 years old, had reached the end of its life cycle and was ready for retirement. The transitional process took 10 days to complete, during which time we were very fortunate to have support from Rainy Lake Medical Center (RLMC) in International Falls, Minnesota, as they provided access to their CT scanner for all our emergency patients. The support RLMC provided ensured there was no undue delay in treating our local patients and mitigated potential adverse outcome risks that would have otherwise increased if we had to transport emergency patients to other communities such as Dryden, Kenora or Thunder Bay (ie. stroke patients). In total, RLMC's Imaging department performed close to a dozen urgent CT scans on LVGH patients during the 10-day installation period.

Thank you to all those that supported this project, including the Riverside Foundation, residents of our district, Diagnostic Imaging, Engineering and IT departments, our Project Team, Rainy River District Paramedics, and Rainy Lake Medical Centre. A special thank you to Tiffany Dolyny from Radiology and Chandra Colling from Project Management for their leadership.

- **Lunch With Leadership**

The inaugural Lunch with Leadership was held on September 27, 2022, with nursing from the LaVerendrye General Hospital meeting with the CEO and CNE and resulted in invaluable discussion regarding opportunities to improve our work environment. A follow up meeting has been scheduled at the end of March with the nursing group to re-evaluate progress made on changes discussed. Our next Lunch with Leadership will take place in early November and include RNs, RPNs and PSWs from Rainycrest Long Term Care.

- **National Day for Truth and Reconciliation**

Residents and staff attended the Truth and Reconciliation Pow Wow at Rainycrest Long Term Care on September 30, 2022.

- **Minister of Long-Term Care**

The EVP, Clinical Services & CNE travelled to Kenora on October 14, 2022, to meet with the Minister of Long-Term Care, Minister Callandra, where representatives from three long term care organizations (2 from Kenora and 1 from Fort Frances) were present. The conversation was engaging, and the Minister had many questions about the state of long-term care in Northwestern Ontario.

Thank you to the Riverside Team for their submissions, they are invaluable in the preparation of this report.

Respectfully Submitted,

Joanne Ogden, Board Chair

Dr. Karim El-Tawil, Chief of Staff

Julie Loveday, Executive Vice President, Clinical Services & CNE

Carla Larson, Chief Financial and Information Officer

Jordan Forbes, Chief Human Resources Officer

Henry Gauthier, President & CEO



Audit & Resources Committee Report – October 2022

2.4.1 Financial Report – September 2022 *



Operating Revenue & Expense Summary April 1, 2022 to September 30, 2022

		2022-2023 DRAFT Budget	YTD DRAFT Budget	YTD Actual	YTD Actual Dollars Over(Under) YTD Budget	YTD Actual Percent Over(Under) YTD Budget
Fund Type 1 - LHIN Funded - Hospital Services						
REVENUE						
LHIN - Base Funding	A-1	\$27,866,124	\$13,933,062	\$13,816,373	(\$116,689)	-0.84%
QBP Funding	A-2	\$489,500	\$244,750	\$638,445	\$393,695	160.86%
Other Funding (19*) - Hospice, Oncology Drug Reimbursement	A-3	\$1,398,500	\$699,250	\$1,225,585	\$526,335	75.27%
LHIN - One Time Funding	A-4	\$58,800	\$29,400	\$896,091	\$866,691	2947.93%
MOHLTC - One Time Funding	A-5	\$196,275	\$98,138	\$98,143	\$6	0.01%
Other Revenue MOHLTC - HOCC	A-6	\$624,774	\$312,387	\$318,799	\$6,412	2.05%
Paymaster	A-7	\$0	\$0	\$0	\$0	0%
Cancer Care Ontario	A-8	\$21,788	\$10,894	\$4,500	(\$6,394)	-58.69%
Recoveries & Miscellaneous	A-9	\$1,716,159	\$858,080	\$984,556	\$126,476	14.74%
Amortization of Grants/Donations Equipment	A-10	\$387,373	\$193,687	\$162,745	(\$30,942)	-15.98%
OHIP Revenue & Patient Revenue from Other Payors	A-11	\$1,725,506	\$862,753	\$928,750	\$65,997	7.65%
Differential & Copayment	A-12	\$970,001	\$485,001	\$374,132	(\$110,869)	-22.86%
TOTAL REVENUE	A-13	\$35,454,800	\$17,727,400	\$19,448,119	\$1,720,719	9.71%
Compensation - Salaries & Wages	A-14	\$19,234,068	\$9,643,382	\$10,826,285	\$1,182,903	12.27%
Benefit Contributions	A-15	\$5,173,732	\$2,593,953	\$2,647,011	\$53,058	2.05%
Future Benefits	A-16	\$199,100	\$99,550	\$81,900	(\$17,650)	-17.73%
Medical Staff Remuneration	A-17	\$1,810,900	\$905,450	\$1,175,611	\$270,161	29.84%
Nurse Practitioner Remuneration	A-18	\$138,448	\$69,224	\$74,891	\$5,667	8.19%
Supplies & Other Expenses	A-19	\$5,390,945	\$2,695,473	\$2,969,857	\$274,385	10.18%
Amortization of Software Licenses & Fees	A-20	\$27,831	\$13,916	\$8,915	(\$5,001)	-35.93%
Medical/Surgical Supplies	A-21	\$747,713	\$373,857	\$561,850	\$187,994	50.28%
Drugs & Medical Gases	A-22	\$1,622,419	\$811,210	\$1,241,575	\$430,366	53.05%
Amortization of Equipment	A-23	\$813,165	\$406,583	\$397,236	(\$9,347)	-2.30%
Rental/Lease of Equipment	A-24	\$158,458	\$79,229	\$77,777	(\$1,452)	-1.83%
Bad Debts	A-25	\$82,000	\$41,000	\$39,925	(\$1,075)	-2.62%
TOTAL EXPENSE	A-26	\$35,398,779	\$17,732,825	\$20,102,833	\$2,370,008	13.37%
SURPLUS/(DEFICIT)	A-27	\$56,021	\$28,011	(\$654,714)	(\$682,725)	-2437.39%



Operating Revenue & Expense Summary April 1, 2022 to September 30, 2022

		2022-2023 DRAFT Budget	YTD DRAFT Budget	YTD Actual	YTD Actual Dollars Over(Under) YTD Budget	YTD Actual Percent Over(Under) YTD Budget
Fund Type 2 - LHIN Funded - Counselling & Non Profit Housing Programs Mental Health - Case Management - Housing - Addictions - Problem Gambling						
TOTAL REVENUE	B-1	\$1,523,053	\$761,527	\$932,666	\$171,140	22.47%
TOTAL EXPENSE	B-2	\$1,523,053	\$761,527	\$994,327	\$232,801	30.57%
SURPLUS/(DEFICIT) - DUE To LHIN	B-3	\$0	\$0	(\$61,661)	(\$61,661)	0.00%
Fund Type 3 - Other Ministry/Agency Funded - Non Hospital Services Partner Assault Response - Family Violence						
TOTAL REVENUE	C-1	\$203,436	\$101,718	\$102,966	\$1,248	1.23%
TOTAL EXPENSE	C-2	\$203,436	\$101,718	\$103,299	\$1,581	1.55%
SURPLUS/(DEFICIT) - DUE To Other	C-3	\$0	\$0	(\$333)	(\$333)	0.00%
Fund Type 2 - LHIN Funded - RainyCrest Community Support Services (Home Support, Assisted Living, Adult Day, Meals on Wheels)						
TOTAL REVENUE	D-1	\$1,612,382	\$806,191	\$926,400	\$120,209	14.91%
TOTAL EXPENSE	D-2	\$1,612,382	\$806,191	\$926,400	\$120,209	14.91%
SURPLUS/(DEFICIT) - DUE To LHIN	D-3	\$0	\$0	\$0	\$0	0.00%
Fund Type 2 - LHIN Funded - RainyCrest Long Term Care						
TOTAL REVENUE	E-1	\$14,252,075	\$7,126,038	\$7,633,171	\$507,133	7.12%
Compensation & Benefit Contributions	E-2	\$12,055,122	\$6,044,075	\$6,755,752	\$711,677	11.77%
Supplies	E-3	\$1,314,068	\$657,034	\$706,608	\$49,574	7.55%
Service Recipient Specific Supplies	E-4	\$0	\$0	\$0	\$0	0.00%
Sundry	E-5	\$1,135,117	\$567,559	\$725,307	\$157,749	27.79%
Equipment	E-6	\$252,989	\$126,495	\$255,494	\$128,999	101.98%
Contracted Out	E-7	\$113,883	\$56,942	\$40,985	(\$15,956)	-28.02%
Building & Grounds	E-8	\$29,013	\$14,507	\$158,957	\$144,451	995.77%
TOTAL EXPENSE	E-9	\$14,900,192	\$7,466,610	\$8,643,103	\$1,176,493	15.76%
SURPLUS/(DEFICIT) including unfunded liabilities	E-10	(\$648,117)	(\$340,572)	(\$1,009,932)	(\$669,360)	196.54%
Less: Unfunded Future Benefits	E-11	\$0	\$0	\$71,550	\$71,550	0%
Less: Unfunded Amortization Expense	E-12	\$0	\$0	\$1,097	\$1,097	0%
SURPLUS/(DEFICIT) excluding unfunded liabilities	E-13	(\$648,117)	(\$340,572)	(\$937,285)	(\$596,713)	175.21%
Operating Surplus(Deficit) - Corporate - Hospital and Other Funds						
		(\$592,096)	(\$312,562)	(\$1,653,994)		
Operating Surplus(Deficit) - Hospitals & Long Term Care ONLY						
		(\$592,096)	(\$312,562)	(\$1,592,000)		
Total Operating Margin - Hospitals & Long Term Care ONLY						
		-1.19%	-1.26%	-5.88%		

RIVERSIDE FOUNDATION FOR HEALTH CARE

MINUTES OF MEETING

Name of Meeting: Annual Meeting of Riverside Foundation for Health Care

Date of Meeting: September 26, 2022 **Time of Meeting:** 11:30 am

Location: La Place Rendezvous

PRESENT:	Laurie Hogan	Rob Georgeson	Marnie Cumming
	Carol Hyatt	Tyler Cousineau	Bev Langner
	Susan Irvine	Delaine McLeod	Meghan Cox
	Paul Brunetta	Marianne Kitkul	Allison Cox

GUESTS:	Jeff Savage	Jon Evans	Jack Elliott
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1. CALL TO ORDER:

Paul Brunetta called the meeting to order at 11:32. S. Beadle recorded the minutes of this meeting.

Everyone did a brief introduction and Paul welcomed the new members to the Board.

2. ADOPTION OF AGENDA:

<p>It was, MOVED BY: Susan Irvine SECONDED BY: Laurie Hogan THAT the Agenda be accepted as circulated. CARRIED.</p>

3. CONFLICT OF INTEREST:

No conflict of interest was declared.

4. APPROVAL OF 2021 ANNUAL GENERAL MEETING MINUTES

<p>It was, MOVED BY: Tyler Cousineau SECONDED BY: Delaine McLeod THAT the minutes of the Annual Meeting dated September 27, 2021 be approved as circulated. CARRIED.</p>
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5. Reports

5.1 REPORT OF THE CHAIR

Paul's report follows:

2021 was yet another extraordinary year for both the world and for the Riverside Foundation for Health Care.

The global pandemic that many thought would end in a matter of weeks or months dragged on for a second year. For long periods, large parts of the world continued to be locked down and we, as a Foundation, were forced to deal with the uncertainty this caused.

Because health care workers are the frontline defenders in this pandemic, the health care industry was drastically affected. Doctors and nurses worked long hours under tremendous stress and the manner in which health care services were delivered was changed.

The health care sector was hit hard; but in extraordinary times, health care workers have responded with extraordinary commitment. This too is true of the Foundation Board Members.

A year ago, we were adjusting to meeting by video rather than in person, by cancelling our annual Fall Gala, spring luncheons, other in person fundraising events and attempting to adapt to a world where fundraising could not be accomplished in the ways we were used to.

As the pandemic affected charitable giving, we pivoted away from event-based fundraising to online monthly 50/50 draws, opted to engage potential donors through direct emails in support of the Picture This campaign, and adjusted our reserve fund to accommodate the uncertain climate.

The auxiliaries adjusted in similar ways to keep donations coming in. Today through hard work and dedication we have adjusted to a new normal. Thanks to our dedicated people, the Foundation has managed these crises very well and our members have distinguished themselves through their personal commitment and contributions.

Of specific note in 2021:

- The monthly 50/50 draws implemented the year before continued their success, bringing in ticket sales of at least \$20,000.00 each month.
 - o Over \$220,000.00 were given out as winnings through these draws.

- More importantly, proceeds of \$135,000.00 were donated to the Picture This Campaign and \$33,000.00 were put towards a PICC line insertion machine (Peripherally inserted central catheter).
- Also in 2021, we received sizable initial donations totaling \$460,000.00 from the Olive Eisenhower estate with a final disbursement to come. And,
- Perhaps most impressively in the face of an uncertain climate in charitable giving, the Foundation launched our successful Picture This campaign that surpassed our goal of raising **\$1.5 million dollars** for the purchase of new digital imaging equipment by raising **\$1.7 million dollars**. We were not only able to purchase the digital imaging equipment that we set out to, but we were also able to use the excess funds to purchase an additional component for the CT scanner that allows CT colonography to be completed.
 - This campaign began with a quiet launch in June of 2021 with Meghan Cox and Linda Hamilton as chairs of the campaign committee
 - The donations received from the Olive Eisenhower estate served as the lead gift.
 - The Campaign Committee and our Foundation Director, Allison Cox, then spent the summer months soliciting major donors such as corporations and Municipalities throughout the District, and,
 - A public launch was held in September with a District-wide event consisting of:
 - A breakfast in Rainy River;
 - a BBQ in Fort Frances; and, of course,
 - the DI dash – a relay from the Emo Health Centre to the La Verendrye General Hospital.
 - Public support was phenomenal and after the public launch 80% of our \$1.5 million goal was already achieved.
 - An online auction of high-end items donated by local businesses was also held.
 - And the Emo, Rainy River, and La Verendrye Hospital auxiliaries all made sizable donations that resulted in the campaign goal being met and eventually exceeded.
 - I would like to thank the hospital auxiliaries for their hard work in raising funds as well as all of the board members for the time and effort that they all dedicated to this campaign.

- I would also like to give a special thank you to Meghan, Linda, Allison and the Campaign Committee for their exceptional job in organizing these incredibly successful events.

All in all, these impressive achievements reveal that the right actions were taken in response to the pandemic.

As the world bounces back to normal I'm confident that the Board is in a better place now than ever - and there is plenty of reason for excitement and optimism for what's to come for the Foundation in 2022.

- First, we now have the creative fundraising strategies developed during the pandemic to employ in combination with our traditional fundraising methods.
- Secondly, the auxiliaries have begun their return to normal with the resumption of in-person meetings and the re-opening of gift shops.
 - Strawberry socials have already taken place in June in Rainy River, Emo and by delivery in Fort Frances

In addition, in April of this year the Foundation held our first in person meeting since the pandemic was declared in March of 2020.

What's even more exciting, is now that the world has re-opened, we are able to begin our move back to in-person fundraising – and it couldn't have happened at a better time for the Foundation as this year marks our 25th anniversary. I'm sure I speak for everyone when I say that we're thrilled to be able to celebrate at the upcoming Fall Gala in October.

With the support of the public and the enthusiasm of the Foundation members and the auxiliaries we will continue our tremendous job of fundraising.

Many people are to thank for this,

- First, I'd like to welcome Shanda -Begin to the Board. The enthusiasm that you bring to the board is obvious. Welcome.
- Past board members Wendy Judson and June Kiddie passed away this past year and both were important past contributors to the board. Thank you for your service.
- While not a member of the Foundation, I would like to also acknowledge the contributions of Craig Sanders who also passed away this year unexpectedly. Craig was a longtime member of the Riverside Hospital Board with 25 years of service, many of those as chair. His generosity to the Foundation could always be counted on whether through monetary donations or support for our Fall Gala. He will be missed.

- Bill Gushalak resigned this year after an impressive 10 years on the Foundation Board. During his tenure, he served as Vice Chair in 2015 and 2016 and as Chair in 2017 and 2018. Thank you, Bill for all that you have done for the Foundation throughout the years.

- Finally, to Allison and to the present Board, thank you for all that you do and to successfully bringing the Foundation through a time of volatility and change.

I'm looking forward to another productive year of fundraising with you all in 2022.

It was, MOVED BY: Bev Langner SECONDED BY: Tyler Cousineau THAT the Report of the Chair of the Board be accepted. CARRIED.
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5.2 FINANCE COMMITTEE REPORT

Allison reviewed the Audited April 1, 2021 to March 31, 2022 Finance Reports

Revenue & Expense Report:

The previous one that was issued had a slight error in line A-9, the 50/50 revenue. This would have been due to timing issues of when final ticket sales hit the bank. The reconciled bank balances totaled together, \$2,717,472 balances with the Cash, end of year found on page 7 of BDOs statement.

Fund Balance Report:

This is much different from the previous unaudited report issued as BDO discovered that the opening balances were incorrectly reported on. Carla redid the report using BDOs opening balances. Carla also cleaned the report up – equipment funds that had balances in them after equipment was purchased have been removed and the balance was redesignated to the Facility that the equipment was for. Allison did find an error on this report – under Other Funds, Ultrasound Machines. This fund balance should be at zero as the ultrasounds were purchased and a transfer from the Foundation Lottery Account to the Facilities took place in June 2021. Carla is aware of this error and will be looking into it. Total Fund Balance does not reconcile to BDOs statement as it does not take into account APs.

Updated Budget:

Showing transfers to Facilities at \$300,000 as per motion passed at last meeting.

There was a discussion regarding the General Funds and how they are divided between the Facilities. Allison explained that a piece of equipment is selected from the

Capital List and it could be for any Facility. The Foundation supports the items of the highest priority.

It was,
 MOVED BY: Susan Irvine SECONDED BY: Rob Georgeson
 THAT the Finance Committee Report be accepted as presented.
 CARRIED.

5.3 NOMINATION COMMITTEE REPORT

*Allison presented the Nomination Committee Report
 Nomination Committee 2022/2023*

Nomination Committee Report:

- Paul Brunetta has agreed to let their name stand as Chair
- Tyler Cousineau has agreed to let their name stand as Vice Chair
- Tyler Cousineau to be re-appointed for another 3 year term ending June 2025
- Delaine McLeod to be re-appointed for another 3 year term ending June 2025
- Susan Irvine to be appointed for 3 year term ending June 2025
- Bev Langner to be re-appointed for a 1 year term ending June 2023 as the Rainy River Aux rep
- Carol Hyatt to be appointed for a 1 year term ending June 2023 as the Emo Aux rep
- Marnie Cumming to be appointed for a 1 year term ending June 2023 as the LVGH Aux rep (interim)
- Laurie Hogan to be appointed for a 1 year term ending June 2023 as the Rainycrest Aux rep
- Marianne Kitzul to be appointed for a 1 year term ending June 2023 as the Riverside Health Care Board of Directors rep

Riverside Foundation Board Members/Position 2022/2023		
Position	Name	Term Ending
Chair	Paul Brunetta	
Vice-Chair	Tyler Cousineau	
Rainy River Aux. Representative	Bev Langner	2023
Emo Aux. Representative	Carol Hyatt	2023
LVGH Aux. Representative	Marnie Cumming	2023
Rainycrest Aux. Representative	Laurie Hogan	2023
Riverside Representative	Marianne Kitzul	2023
Board Members	Rob Georgeson	2023
	Kim Jo Bliss	2023
	Meghan Cox	2023

	Paul Brunetta	2024
	Shanda DeGagne-Begin	2024
	Delaine McLeod	2025
	Tyler Cousineau	2025
	Susan Irvine	2025
Foundation Director	Allison Cox	--

It was,
 MOVED BY: Tyler Cousineau SECONDED BY: Delaine McLeod
 THAT the Nomination Committee Report be accepted as presented, and nominations be closed.
 CARRIED.

5.4 FINANCIAL REPORT: BDO Canada LLP

Jon Evans gave a brief introduction and thanked the Foundation.

The Draft Financial Statements for the year ended March 31, 2022 were pre-circulated.

Jeff Savage reviewed the Draft Audited Statement for the year ended March 31, 2022 *as well as the Auditors Report. He explained the Management’s responsibility for the Financial Statements as well as the Auditor’s responsibility.*

Basis for Qualified Opinion

In common with many not-for-profit Organizations, the Entity derives revenue from donations and fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Entity. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2022 and 2021., current assets as at March 31, 2022, and 2021, and net assets as at April 1 and March 31 for both the 2022 and 2021 years. Our audit opinion on the financial statements for the year ended March 31, 21021, was modified accordingly because of the possible effects of this limitation in scope.

The Foundation records capital asset acquisitions as expenditures in the year of purchase. Under Canadian accounting standards for not-for-profit Organizations, capital assets should be recorded at cost on the statement of financial position and be amortized over their estimated useful lives. If capital assets had been recorded, capital assets would have increased by the original cost of the assets less the accumulated amortization to date. There were no capital asset purchases during the current fiscal year or the prior fiscal year. Our audit opinion on the financial statements for the year ended March 31, 2021, was modified accordingly because of the possible effects of this departure from Canadian accounting standards for not-for-profit Organization.

Jeff reviewed the Statement of Financial Position and the Statement of Operations and Changes in Net Assets.

Jeff congratulated the Foundation on the very successful Picture This Campaign that brought in \$1.7M with \$1.1M coming through the books by end of March 2022.

The \$26,236 amount shown in 2022 Accounts payable includes the February pay out for the 50/50 draw. Total assets are \$2,740,171. There was a question regarding endowments and shares, the Foundation does not own any securities or property at this time. The \$1.137M increase is due to the Picture This Campaign.

Jeff then reviewed the Statement of Operations and Changes in Net Assets. The funds from the Picture This Campaign are shown under LVGH as they are housed at this facility. The increase in Expenses under Fundraising are due to the Expenses created for the lottery and electronic commerce.

The Not for Profit Charity Rules require a transfer to Riverside Health care of 3.5% of net assets. The Foundation is well on side of disbursement quota each year. The disbursement can be achieved over a 5 year window. There are no concerns with charity returns.

Qualified Opinion

We have audited the financial statements of Riverside Foundation for Health care (the Entity), which comprise the statement of financial position as at March 31, 2022, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at March 31, 2022, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit Organizations.

There will be a final letter to the Board regarding independence and independent audit opinion representation letter. There will be a management letter including opportunity for improvement with regards to bank reconciliation being done in a timely manner. The Disbursement quota has been exceeded once again. There is no risk of the Foundation not meeting its disbursement quota.

It was, MOVED BY: Tyler Cousineau SECONDED BY: Meghan Cox THAT the Draft Copy of the Audited Financial Statements for the year ended 2022 as prepared by BDO Canada LLP, be accepted. CARRIED.
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6. APPOINTMENT OF INCOMING DIRECTORS

It was,
MOVED BY: Paul Cousineau SECONDED BY: Susan Irvine
THAT Tyler Cousineau be re-appointed to the Board of Directors for a 3-year term ending June 2025.
CARRIED.

It was,
MOVED BY: Rob Georgeson SECONDED BY: Tyler Cousineau
THAT Delaine McLeod be re-appointed to the Board of Directors for a 3-year term ending June 2025
CARRIED.

It was,
MOVED BY: Bev Langner SECONDED BY: Delaine McLeod
THAT Susan Irvine be appointed to the Board of Directors for a 3-year term ending June 2025.
CARRIED.

It was,
MOVED BY: Paul Cousineau SECONDED BY: Susan Irvine
THAT Bev Langer, Carol Hyatt and Marnie Cumming be appointed to the Board of Directors as the Auxiliary Representatives for a one year term ending June 2023.
CARRIED.

It was,
MOVED BY: Tyler Cousineau SECONDED BY: Paul Brunetta
THAT Marianne Kitzel be appointed to the Board of Directors for a one year term ending June 2023 as representative from Riverside Health Care’s Board of Directors.
CARRIED.

7. RECOGNITION OF BOARD MEMBERS LEAVING THE BOARD

Allison recognized Bill Gushulak and Carlene Steiner for their service on the Board.

8. APPOINTMENT OF AUDITORS

It was,
MOVED BY: Tyler Cousineau SECONDED BY: Bev Langner
THAT BDO Canada LLP be appointed auditor for the Corporation for the fiscal year.
CARRIED.

9. ADJOURNMENT:

It was,
MOVED BY: Bev Langner SECONDED BY: Susan Irvine
THAT the meeting be adjourned at 1:43 p.m.
CARRIED.

Chair

/sb

30/09/2022



Auxiliary Report – October 2022

Emo

No Report.

La Verendrye General Hospital

No Report.

Rainycrest

No Report.

Rainy River

No Report. Currently training a new secretary.